

User Guide

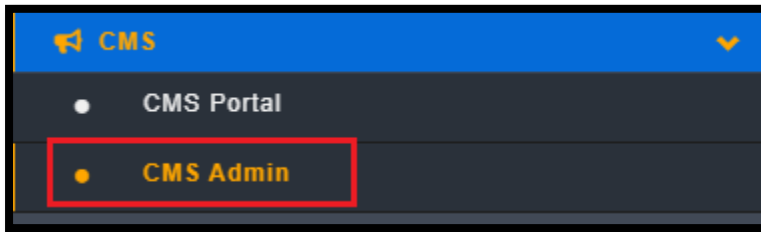
CMS Admin

Article



HOW TO CREATE A NEW ARTICLE

1. CMS – CMS Admin



2. Please fill in the caption – select the category – Please select the published / unpolished date – tick Public (Optional) – please fill in the content – click save

A screenshot of the 'Create Article' form in the CMS Admin interface. The form is titled 'Create Article' and has a tabbed interface with 'Article' selected. The form contains several fields: 'Caption' (text input), 'Published Date' (date input with a calendar icon), 'Publish' (checkbox), 'Category' (dropdown menu), 'Unpublished Date' (date input with a 'Clear' button), and 'Content' (large text area). A 'Save' button is located on the right side. Red numbers 1 through 7 are overlaid on the form to indicate the sequence of steps: 1 points to the 'Create Article' tab, 2 points to the 'Caption' field, 3 points to the 'Category' dropdown, 4 points to the 'Published Date' field, 5 points to the 'Publish' checkbox, 6 points to the 'Content' text area, and 7 points to the 'Save' button.

HOW TO DELETE ARTICLE

1. Tick on the Delete – click Delete

History								
Caption	Category	Published Date	Unpublished Date	Modified Date	Created Date	Delete	Publish	
Jungle Fun	TIEeSsTt	2018-03-29	2018-11-30	2018-03-29	2018-03-29	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Unpublish
Mr Goh testing	Hello, my world	2018-03-21	1970-01-01	2018-03-28	2018-03-28	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Publish