Release Notes

Release Date: 9 April 2022

To leave feedback, please email to support@mywave.biz

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Release Notes Summary

Feature	Release Type	Setup Required	User Guide	Contact Support	Admin Access	Supervisor Access	User Access
User Login Maintenance • User Access / User Access Grouping • User Setup • Multiple User Setup • User Maintenance Report *New*	Enhancement	–	√	–	√	–	–
Employee Profile • Admin / Restricted Mode	Enhancement	–	–	–	√	–	–
HRMS Security • Admin Setup	Enhancement	–	–	–	√	–	–
Onboarding (Lite) • Export Candidate Profile	Enhancement	–	–	–	√	–	–
User Menu • **Relocate EmplX Mobile User Guide** • **Added New Shortcut Link to Genie & You Webpage** *New*	Enhancement	–	–	–	√	√	√

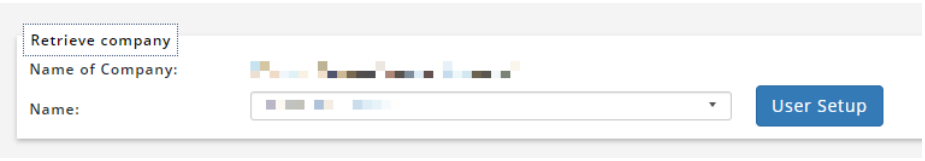
User Login Maintenance

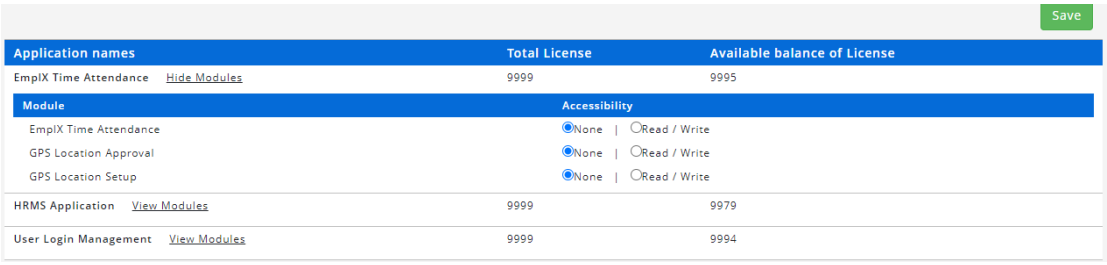
User Access / User Access Grouping

The new user access grouping module has been enhanced with new user interface and experience. The enhancement includes:

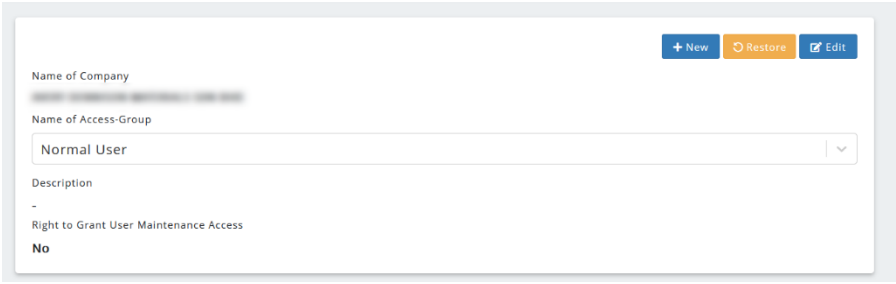
New interface design:

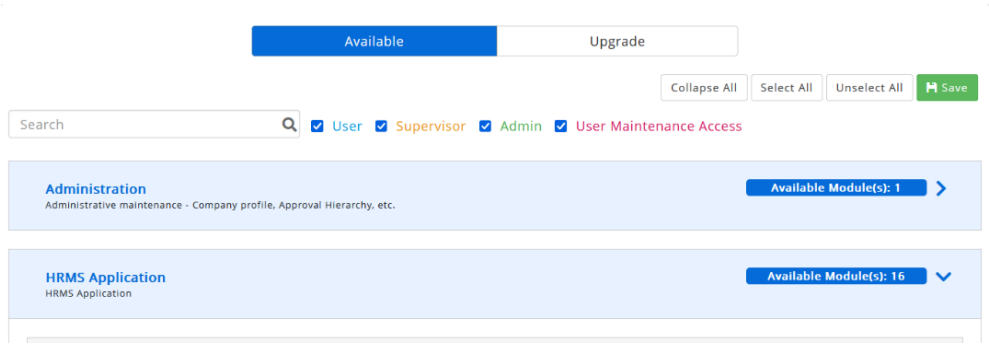
Before:





After:





Search and filter option:

Select/Unselect all & Collapse/Expand all option:

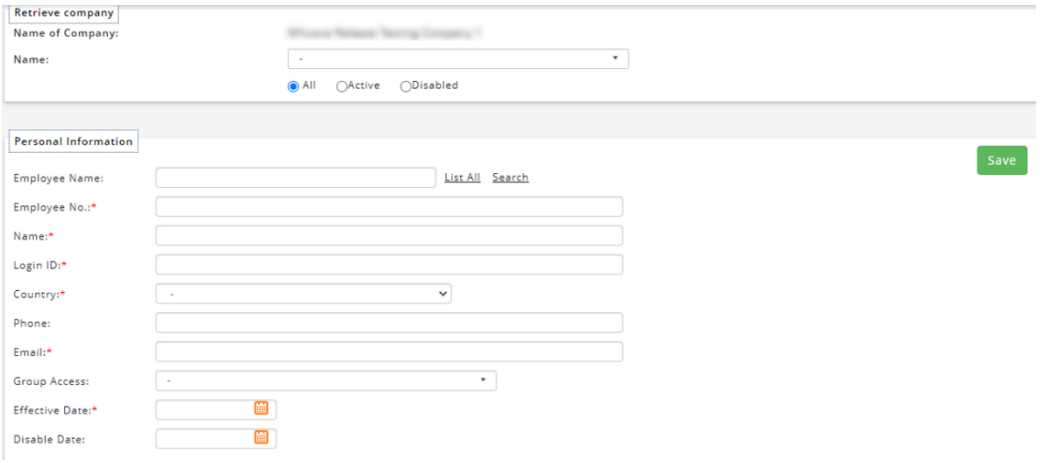
User Setup

The user setup module has been enhanced to improve the user experience. The information of the employee will only be displayed after the respective employee has been selected. Furthermore, password options have been added to the user setup.

New interface design:

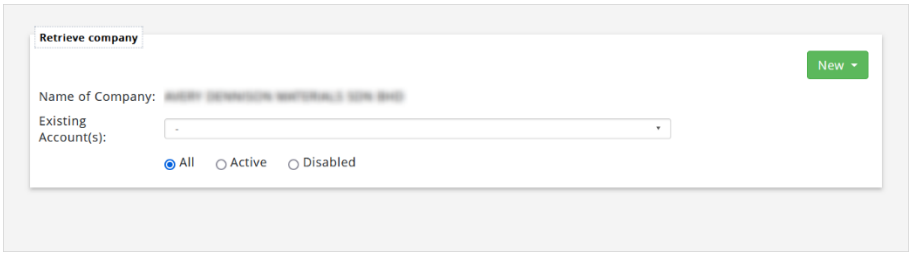
Before:

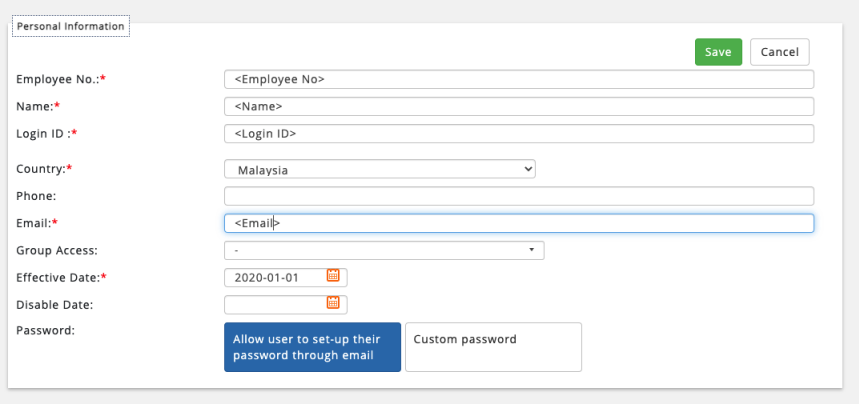
Employee personal information is displayed when page is loaded



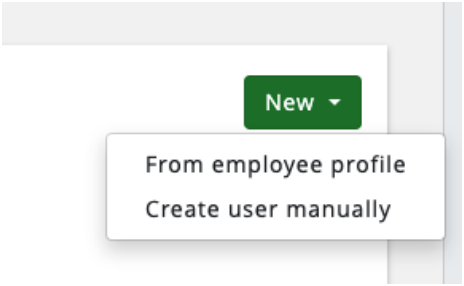
After:

Employee personal information is only displayed after employee is selected from dropdown list

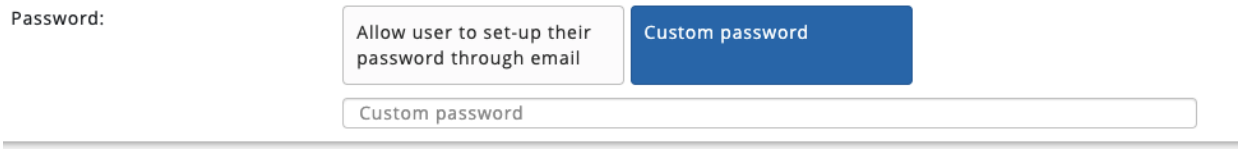




Create new login account option:



Password creation option:

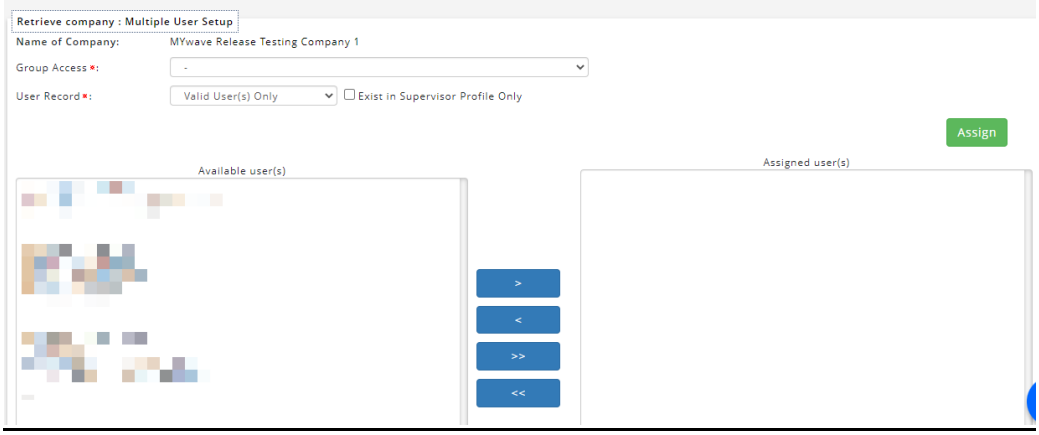


Multi User Setup

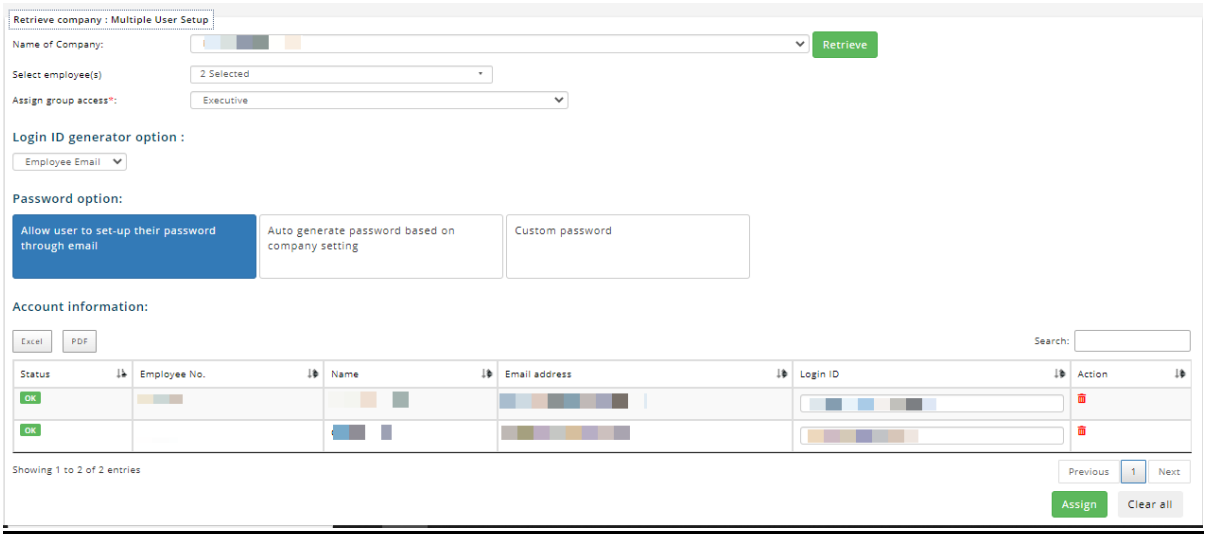
The multi user setup module has been enhanced to improve the user interface. A new login ID and password generator been added into the module. The admin is now able to preview the login ID and password before batch creating user login accounts.

New interface design:

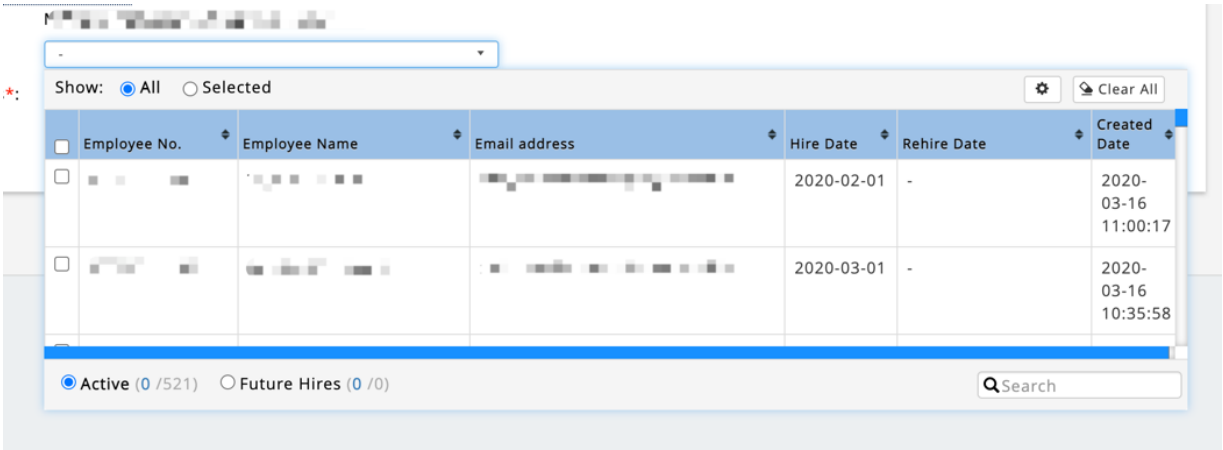
Before:



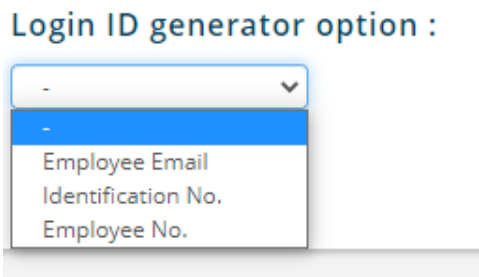
After:



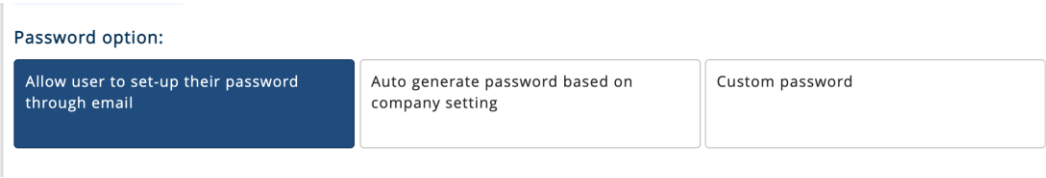
New employee selection dropdown:



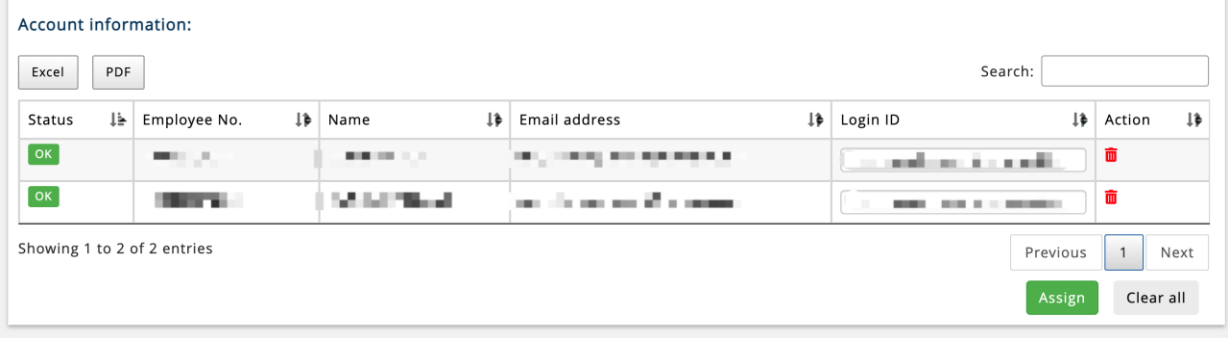
Login Generator Option:



Password Generator Option:



Account Preview:

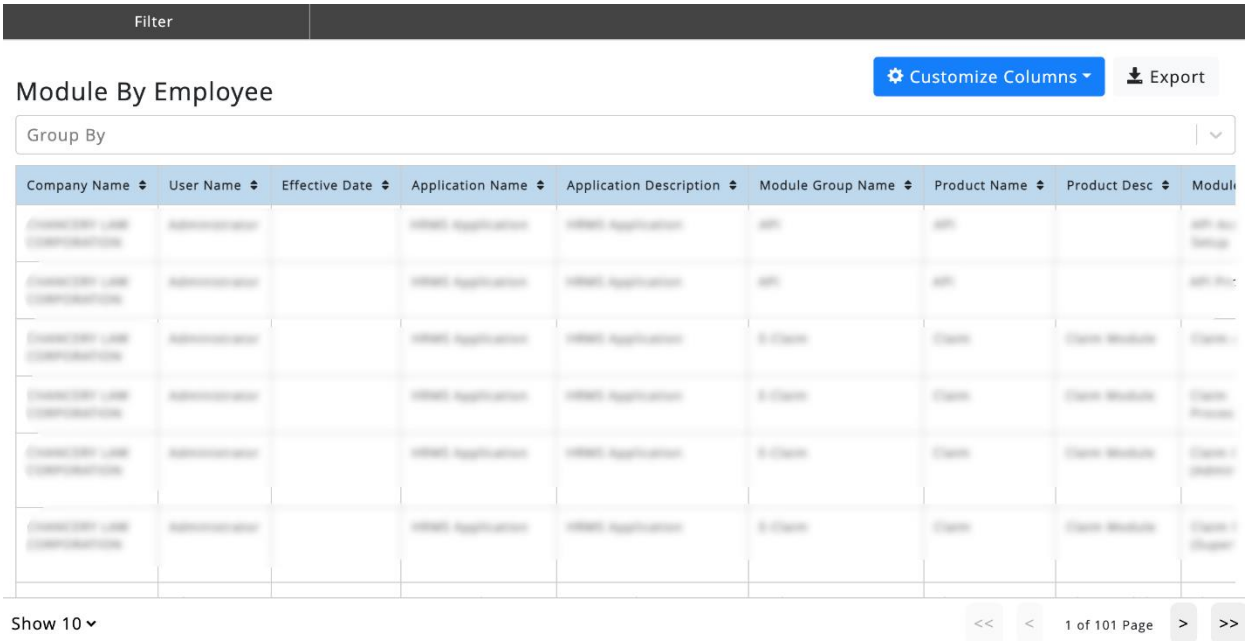


User Maintenance Report *New*

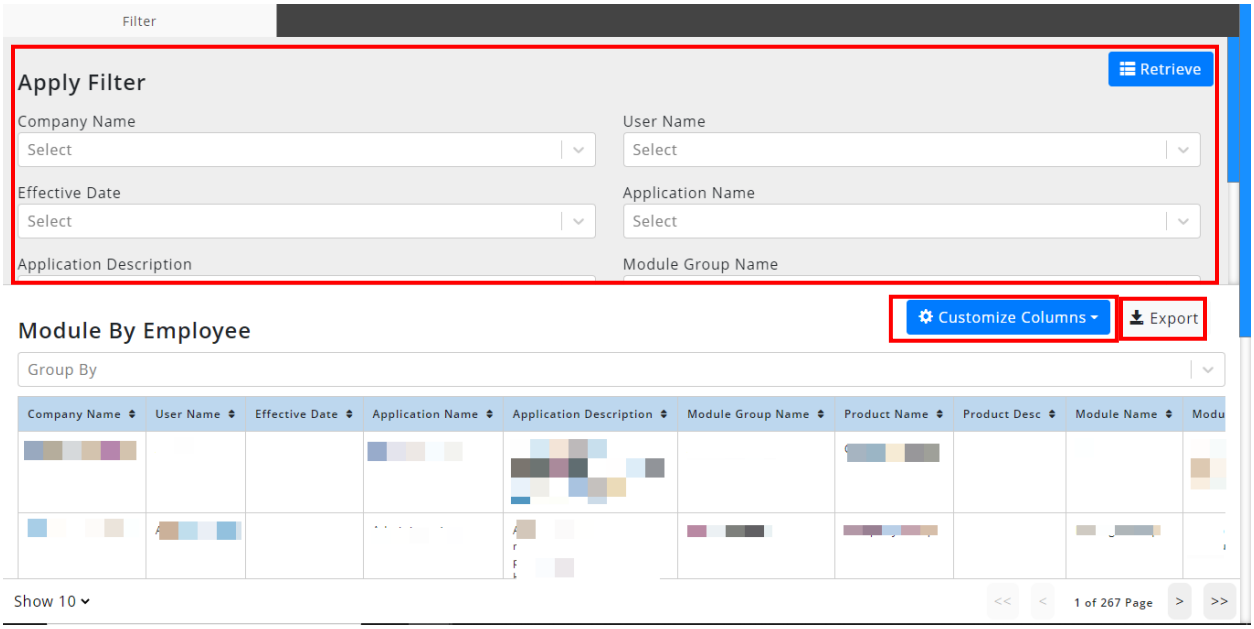
User Maintenance Report has been added for admins to view information regarding employee module access. There are several reports which can be viewed including **Module Last Used Date** report, **Module by Employee** report, **Module by Access Group** report and **Employee by Access Group** report.

Report Type:

Report Screen:



Admin can also filter the report based on desired fields and export the report to an excel file. Admins can also customize columns to be viewed.

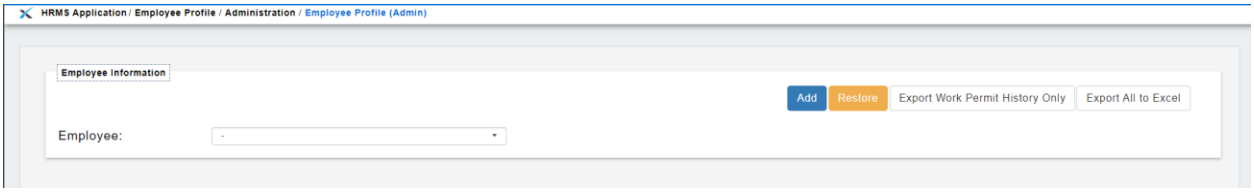

Filter
Apply Filter
Retrieve
Company Name
Select
User Name
Select
Effective Date
Select
Application Name
Select
Application Description
Module Group Name
Module By Employee
Customize Columns
Export
Group By
Company Name
User Name
Effective Date
Application Name
Application Description
Module Group Name
Product Name
Product Desc
Module Name
Show 10
1 of 267 Page

Employee Profile

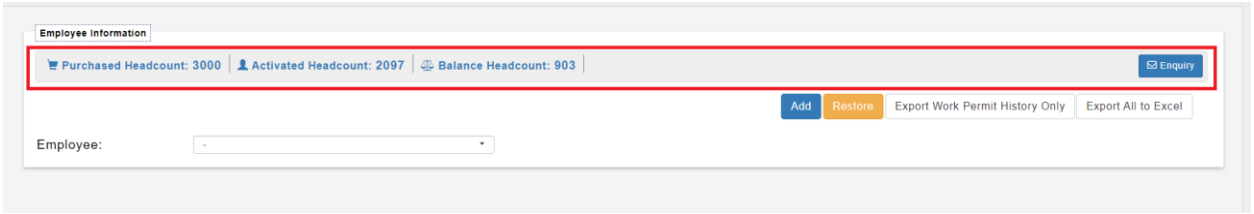
Admin / Restricted Mode

If Employee Headcount control alert is switched on in Contract Information setting, a headcount information bar will be shown at Employee Profile in Admin and Restricted modes.

Before:
Employee Profile (Admin) and Employee Profile (Restricted) without headcount information bar



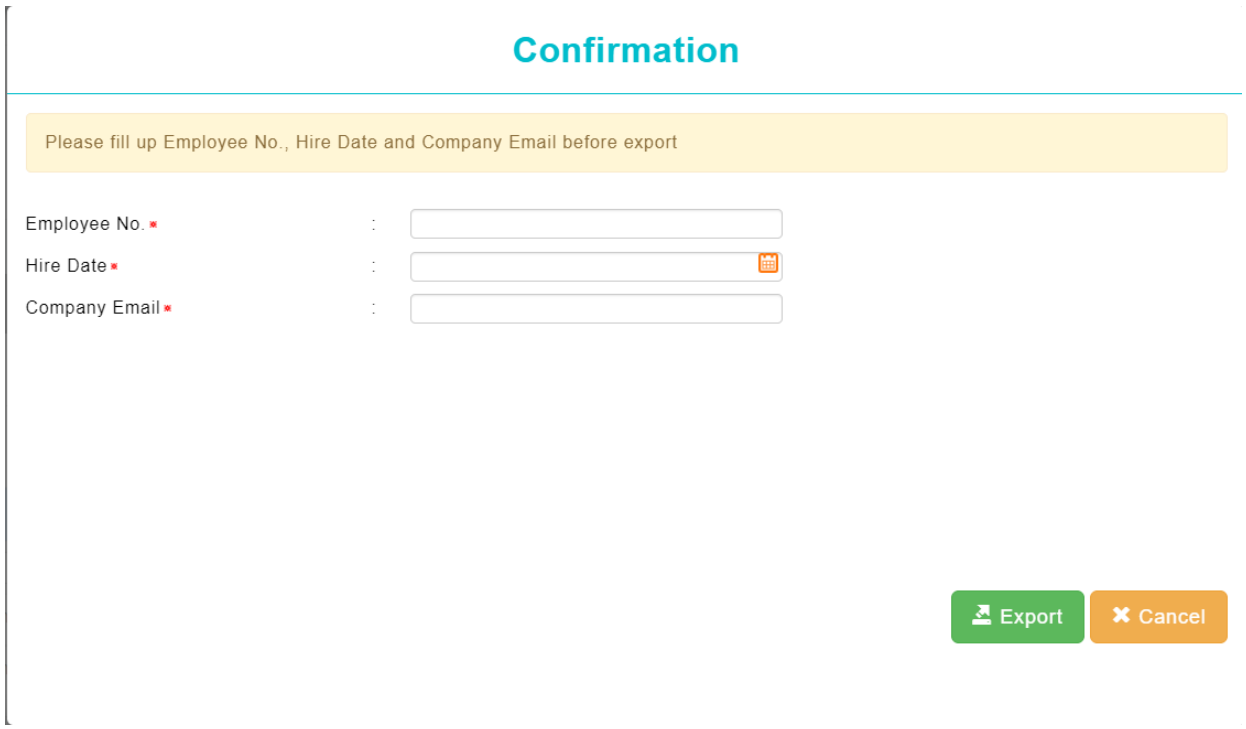
After:
Employee Profile (Admin) and Employee Profile (Restricted) **with** headcount information bar



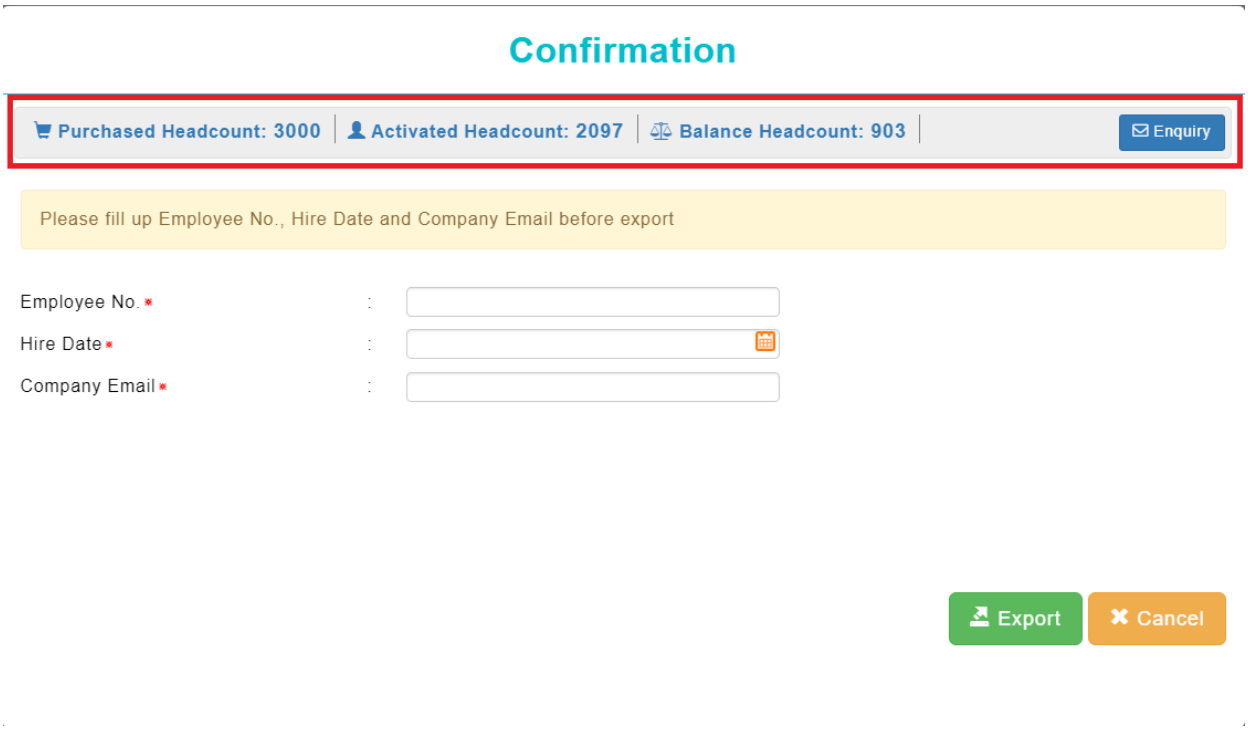
Export Candidate Profile

If Employee Headcount control alert is switched on in Contract Information setting, a headcount information bar will be shown at Candidate Export Popup.

Before:
Candidate Export Popup without headcount information bar



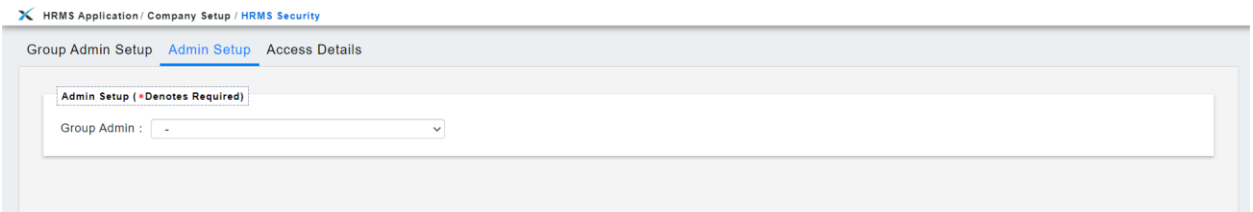
After:
Candidate Export Popup **with** headcount information bar



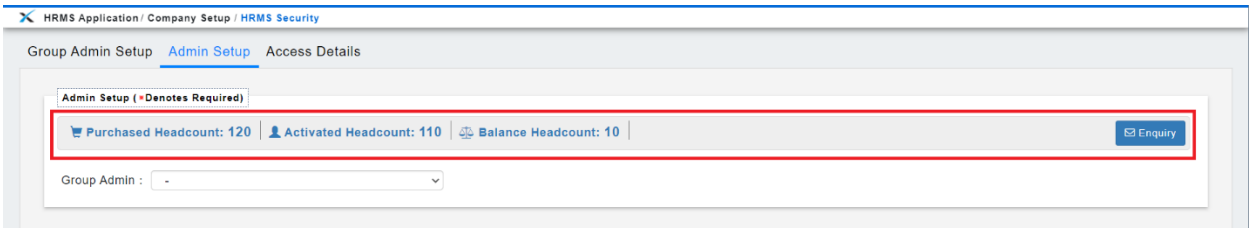
Admin Setup

If Employee Headcount control alert is switched on in Contract Information setting, a headcount information bar will be shown at Admin Setup tab.

Before:
Admin Setup tab without headcount information bar



After:
Admin Setup tab **with** headcount information bar

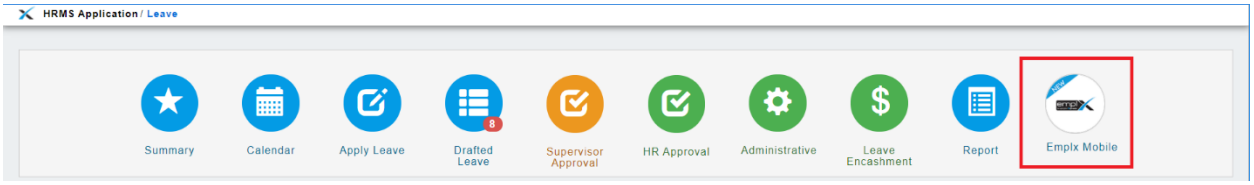


User Menu

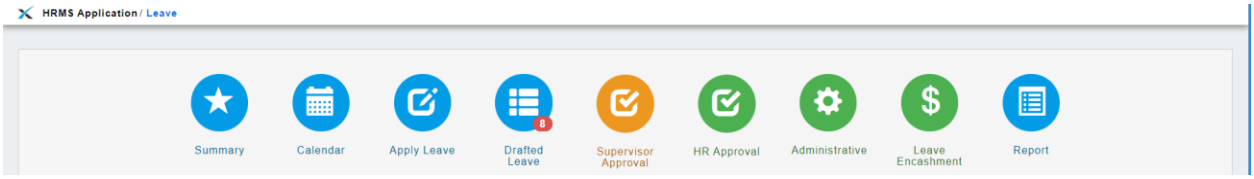
Relocate EmplX Mobile User Guide

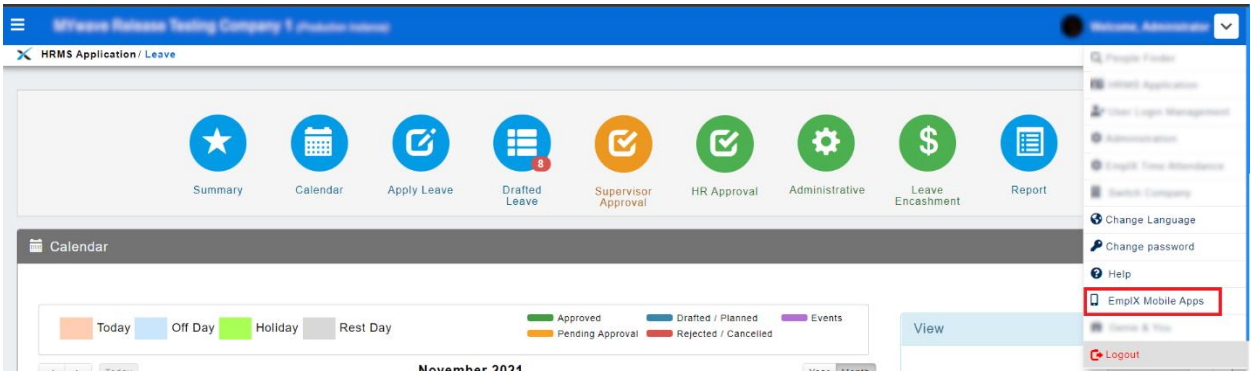
EmplX Mobile User Guide tab from Leave Module Menu has been relocated to the Main User Menu.

Before:
Leave Module Menu with EmplX Mobile User Guide tab



After:
EmplX Mobile User Guide tab **relocated** from Leave Module Menu to User Menu

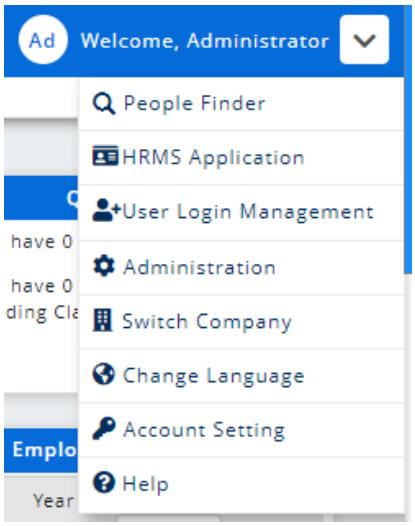
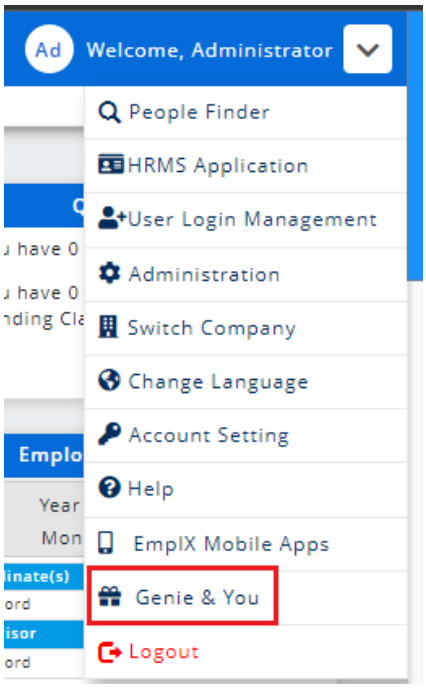




Added New Shortcut Link to Genie & You Webpage *New*

A new link to our employee benefits portal, Genie & You, has been added to User Menu for ease of access from EmplX system.

Before:
User Menu without Genie & You tab



Before:
User Menu **with** Genie & You tab