

Release Notes

Release Date: 18 August 2022

To leave feedback, please email to <a href="mailto:support@mywave.biz">support@mywave.biz</a>

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# **Release Notes Summary**

Feature	Release Type	Setup Required	User Guide	Contact Support	Admin Access	Supervisor Access	User Access
Overtime	Enhancement	V	$\sqrt{}$	_	$\sqrt{}$	-	_
<ul><li>Overtime Policy Setup</li><li>Overtime Auto Propose</li><li>Overtime Report</li></ul>							

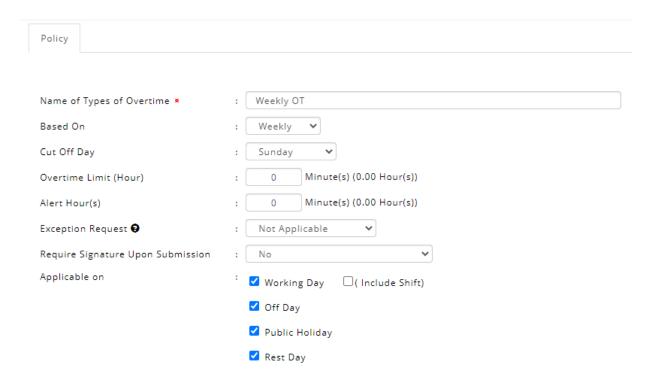
# **Overtime**

## **Overtime Policy Setup**

A new setting has been added to **Overtime Policy Setup**. User can now setup **Maximum Work Hour(s)** for OT in a week. This setting is only applicable for weekly OT.

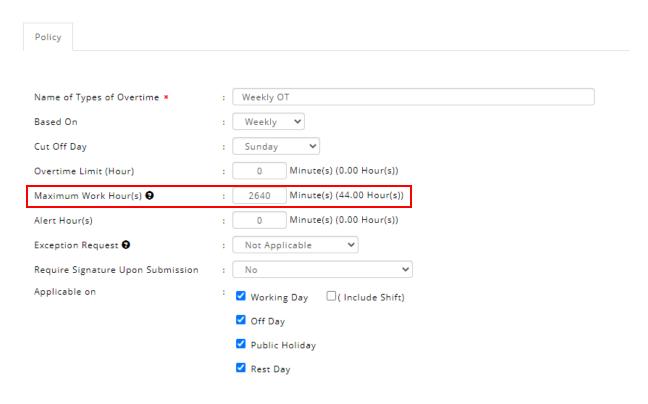
#### Before:

Overtime Policy Setup without Maximum Work Hour(s)



### After:

### Overtime Policy Setup with Maximum Work Hour(s)

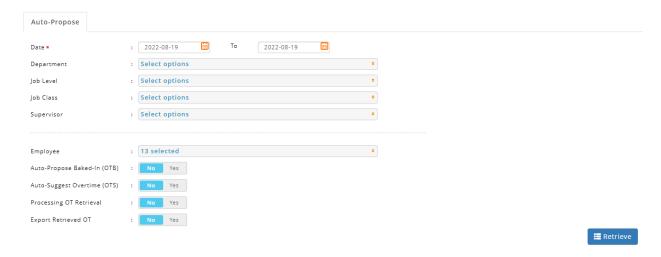


## Overtime Auto-Propose

A new tab has been added to **Overtime Auto-Propose** to cater for Maximum Work Hour(s) setting for weekly OT.

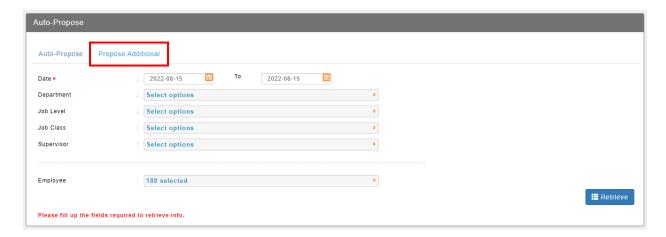
### Before:

Overtime Auto-Propose without Maximum Work Hour(s)



#### After:

Overtime Auto-Propose with Maximum Work Hour(s)



# Overtime Report

A new OT type, **OTA (Overtime Additional)**, has been added to **Overtime Report** to indicate additional overtime proposed in Overtime Auto-Propose

### **OTA (Overtime Additional):**

OT ID	Employee No.	Employee Name	Start Date	End Date	Types	Start Time	End Time	Pay Hour	Overtime Rates	Compensatory Method	Remarks
50191	-	\$170,000 \$75,0000B	2022-08-05	2022-08-05	OTS	17:00	18:00	1.00	1.5x	Cash Out	Propose Overtime Record
50192		\$1.00, 10 STE \$1000	2022-08-05	2022-08-05	ОТА	-	-	1.00	1.5x	Cash Out	Additional Overtime Record
50190		N. 100, 100 STE, 100116	2022-08-04	2022-08-04	отѕ	17:00	18:00	1.00	1.5x	Cash Out	Propose Overtime Record