Release Notes

Release Date: 12 December 2023

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Release Notes Summary

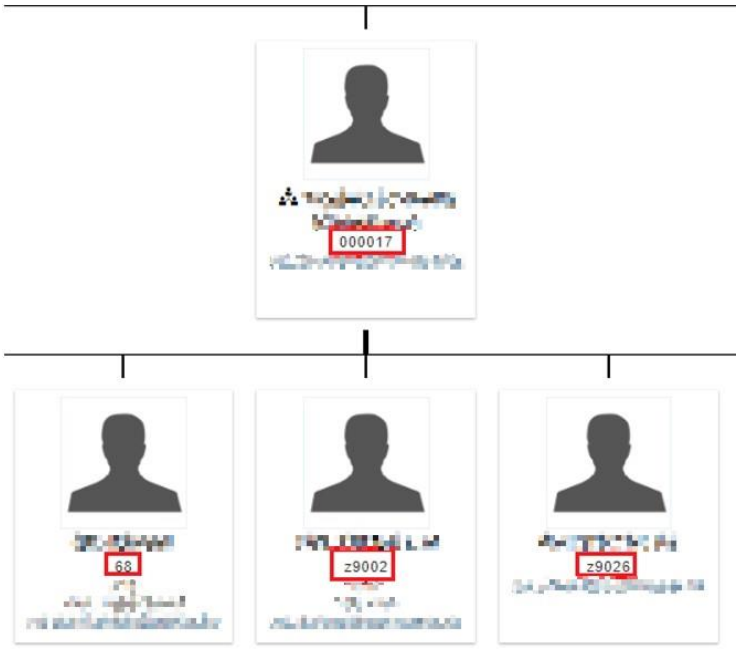
Feature	Release Type	Setup Required	User Guide	Contact Support	Admin Access	Supervisor Access	User Access
Organization Chart • Link to Employee Profile *New*	Enhancement	–	–	–	√	–	–
CMS Admin • Mailing List – Remove Search by Function	Enhancement	–	–	–	√	–	–
Employee Profile • Auto Suggest Location Field	Enhancement	–	–	–	√	√	–
Claim • Claim Payable Percentage *New* • Claim Admin Message *New*	Enhancement	√	–	–	√	–	√
EmplX GPS Time Attendance • Multi Language Selection *New* • Home Page Design Changes	Enhancement	–	–	–	–	–	√

Organization Chart

Link to Employee Profile *New*

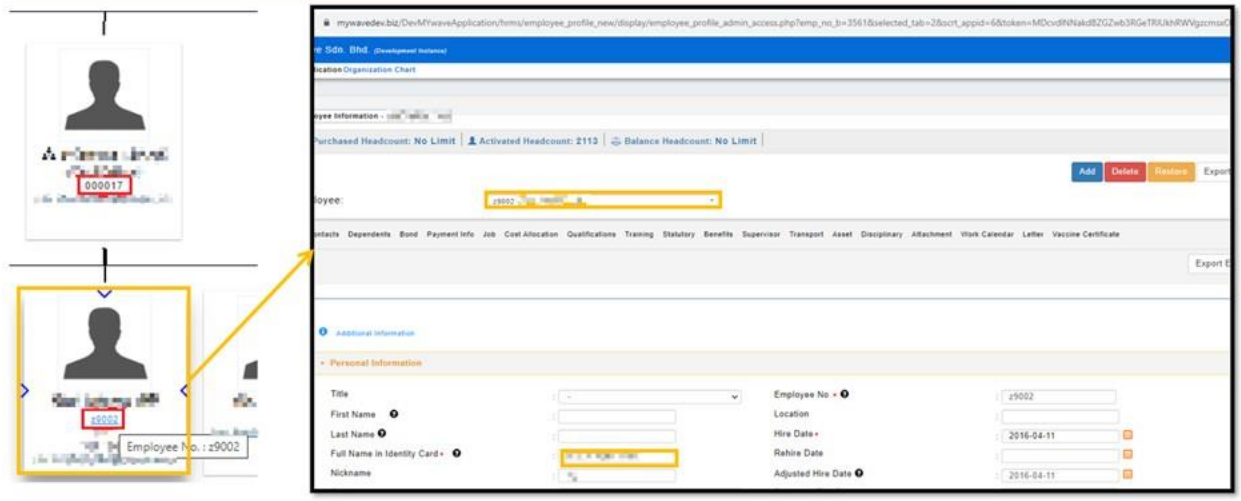
A link connection to employee profile has been added to organization chart to improve the overall user experience. A link will be added for each internal employee in the organization chart. Outsourced employees would not be affected by this change as they do not have employee profiles. Department administrators will be able to view and access specific employee profiles. Module access control will be added to ensure that admins with restricted access can only access specific modules.

Before:
Organization Chart without link connection to employee profile



After:

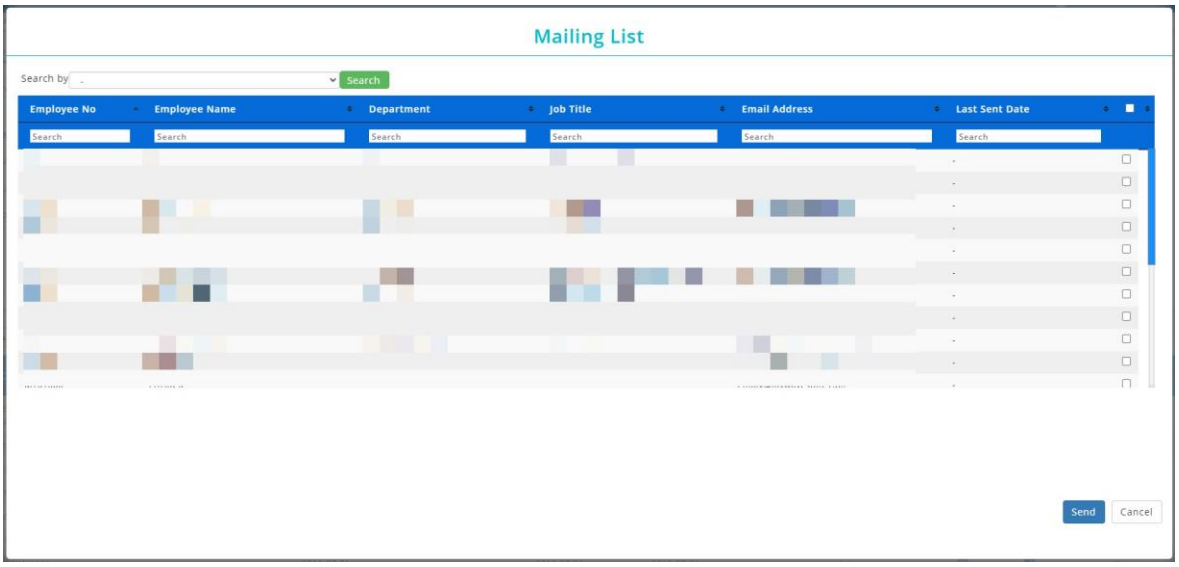
Organization Chart **with** link connection to employee profile



Mailing List - Remove Search by Function

The Search by function in CMS Admin mailing list has been removed. Users can still search for specific records by using the search bar under the respective columns

Before:
CMS Admin **with** Search by function



After:
CMS Admin without Search by function

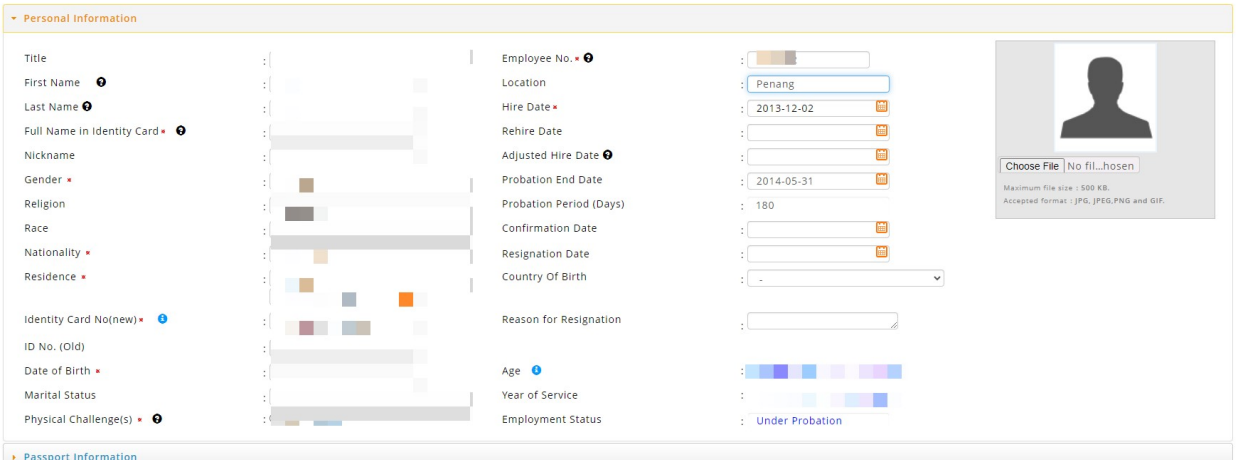
Employee Profile

Auto Suggest Location Field

The location field in the Employee Profile module has been enhanced to include an auto suggest feature based on previously entered data. This feature is available in all Employee Profile modes.

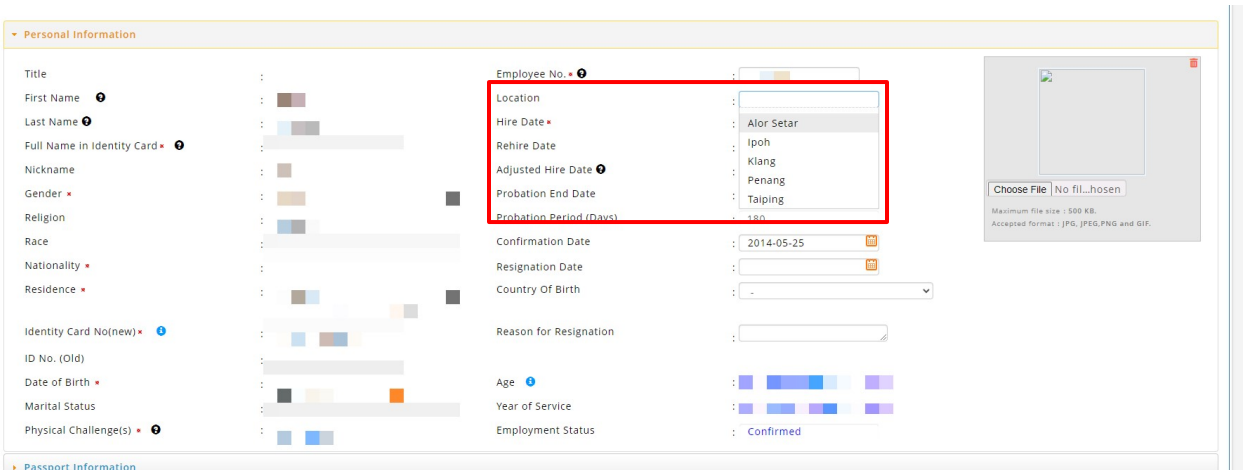
Before:

Employee Profile without auto suggest location field



After:

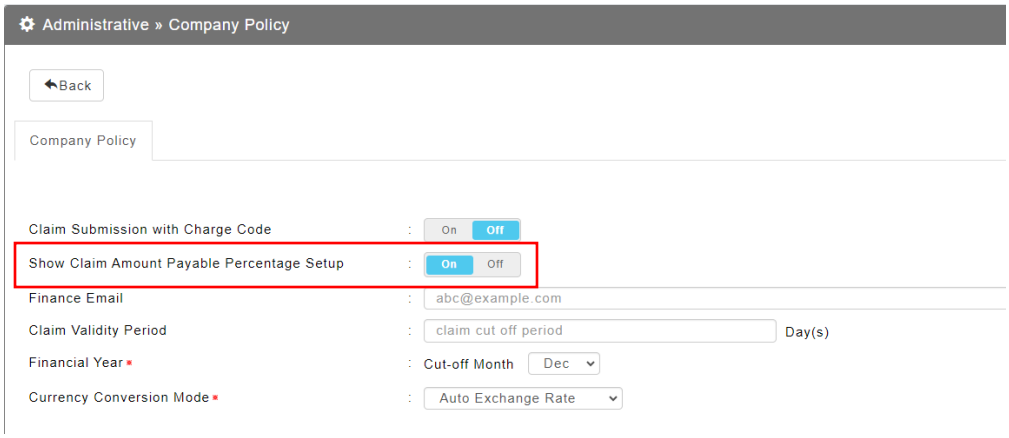
Employee Profile **with** auto suggest location field



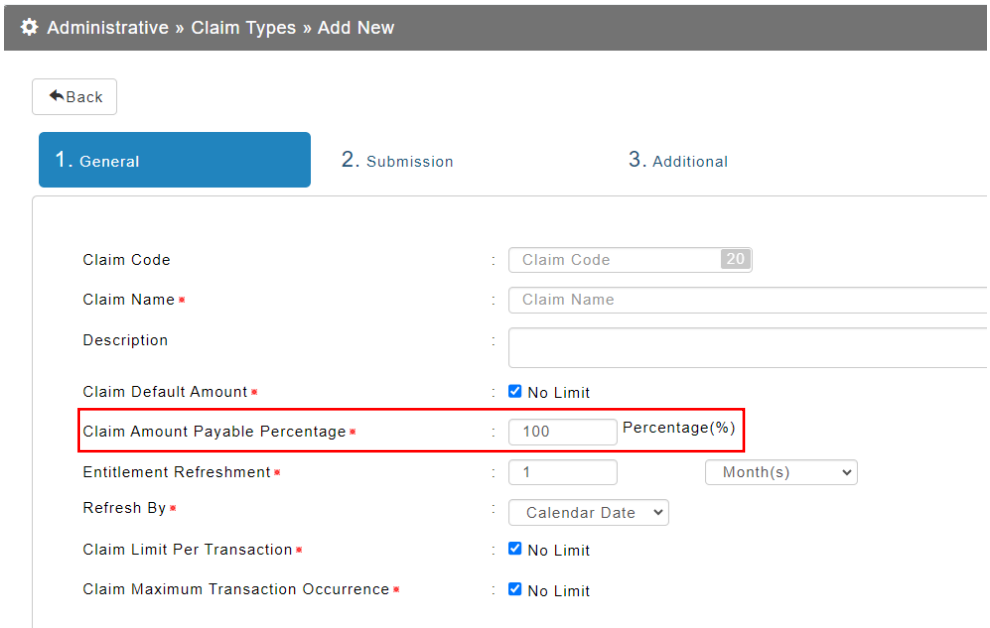
Claim Payable Percentage *New*

The existing Claim reimbursement module incorporates a control for managing the payable percentage. To utilize this functionality, administrators need to activate it in the **Company Policy** and specify the payable percentage in the **Claim Type** within the **Claim Group Setup**. The system will then showcase the payable amount during submission, approval and historical records. This feature is also available in the EmplX mobile app.

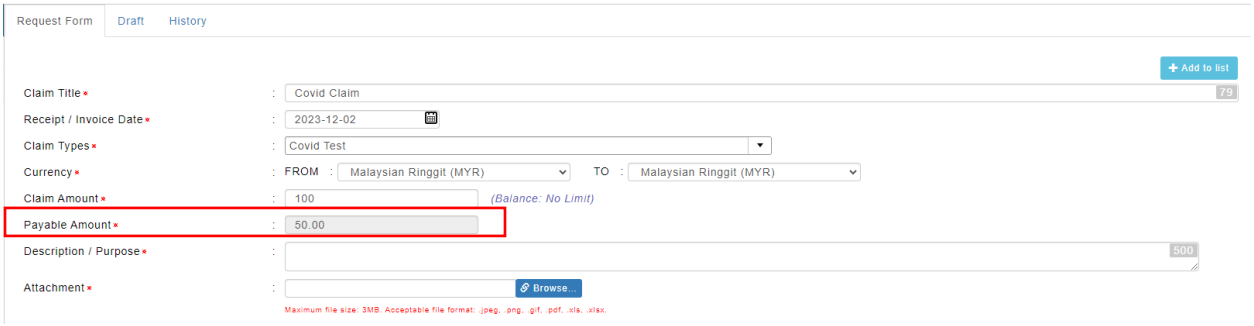
Company Policy:

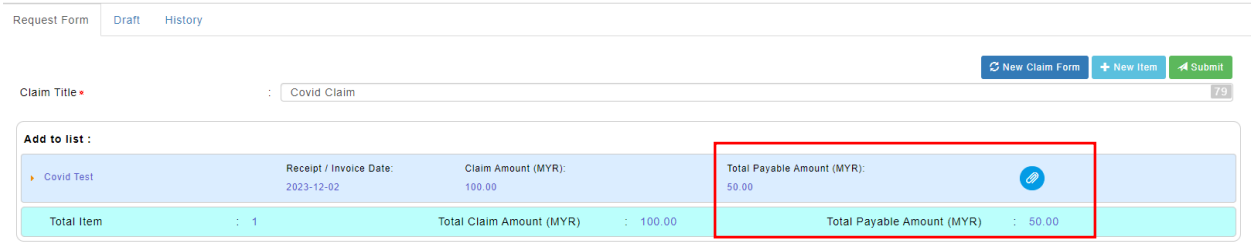


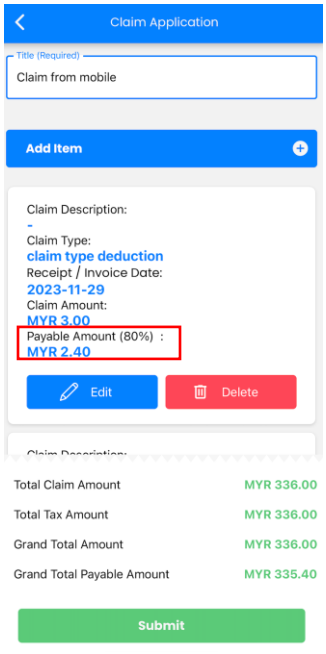
Claim Type/Shared Setup:

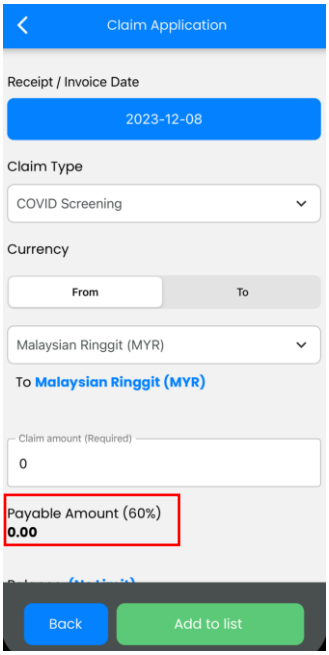


Claim Submission:

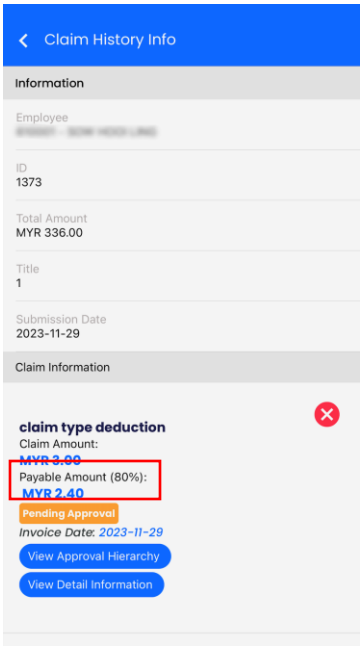








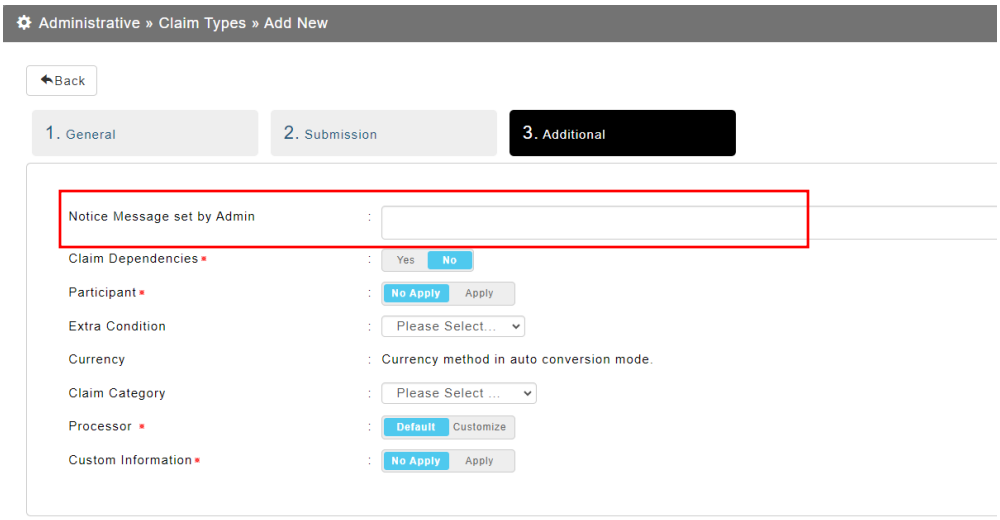
Claim Approval:



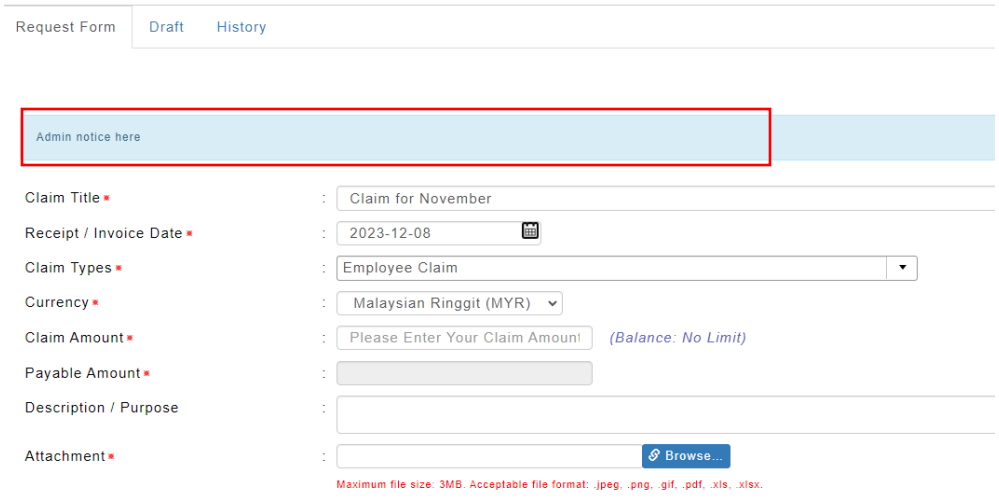
Claim Admin Message *New*

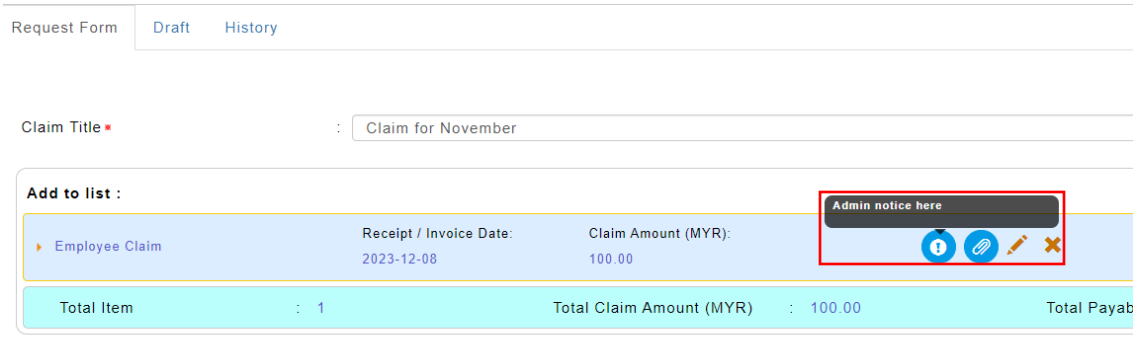
Administrators can now enable the **Admin Message** feature by inserting a corresponding message into the claim type. This message will be presented to employees when they choose the specified claim type. This feature is also available in the EmplX mobile app.

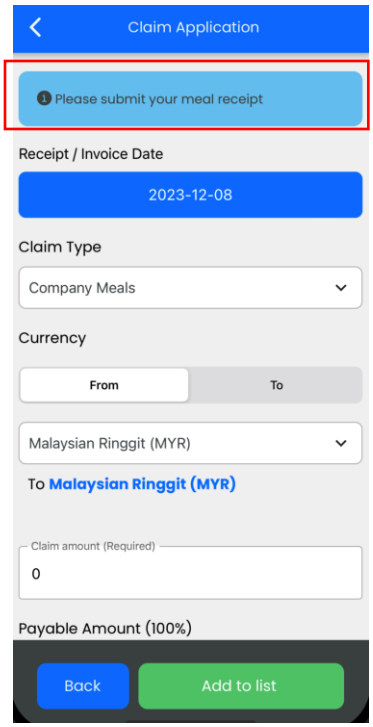
Claim Type/Shared Setup:

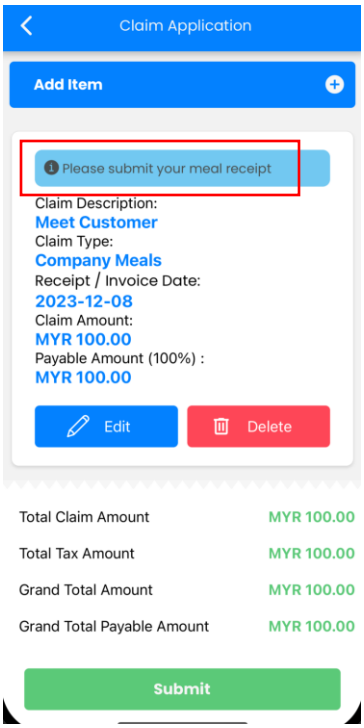


Claim Submission:

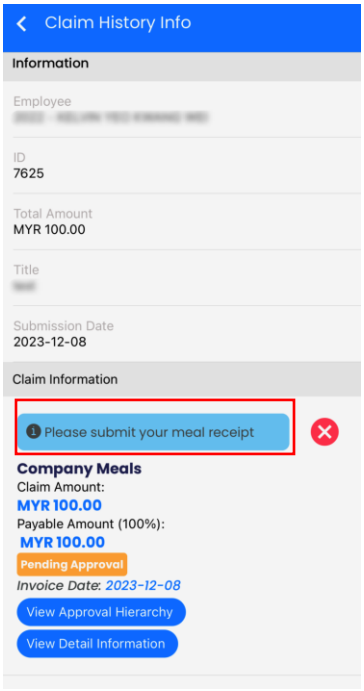



Request Form
Draft
History
Claim Title *
Claim for November
Add to list :
Employee Claim
Receipt / Invoice Date:
2023-12-08
Claim Amount (MYR):
100.00
Admin notice here
Total Item : 1
Total Claim Amount (MYR) : 100.00
Total Payab


Claim Application
Please submit your meal receipt
Receipt / Invoice Date
2023-12-08
Claim Type
Company Meals
Currency
From
To
Malaysian Ringgit (MYR)
To Malaysian Ringgit (MYR)
Claim amount (Required)
0
Payable Amount (100%)
Back
Add to list


Claim Application
Add Item
Please submit your meal receipt
Claim Description:
Meet Customer
Claim Type:
Company Meals
Receipt / Invoice Date:
2023-12-08
Claim Amount:
MYR 100.00
Payable Amount (100%) :
MYR 100.00
Edit
Delete
Total Claim Amount MYR 100.00
Total Tax Amount MYR 100.00
Grand Total Amount MYR 100.00
Grand Total Payable Amount MYR 100.00
Submit

Claim Approval:

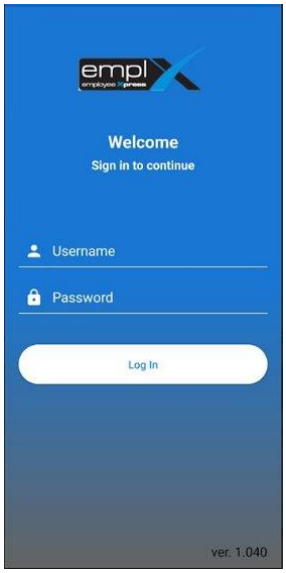


EmplX GPS Time Attendance

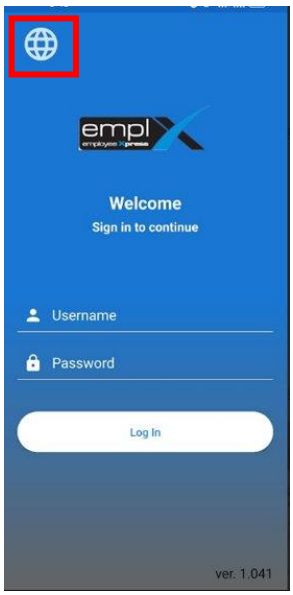
Multi Language Selection *New*

A new multi language feature has been added to the EmplX GPS Time Attendance mobile app. Users can now select the language to be displayed in the app based on the existing choices.

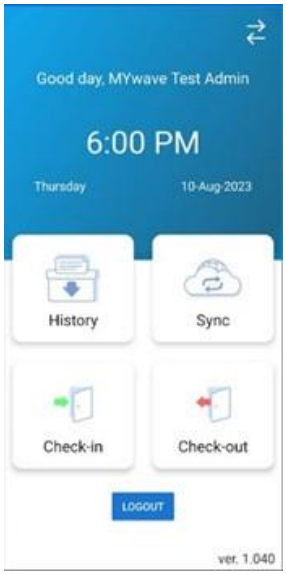
Before:



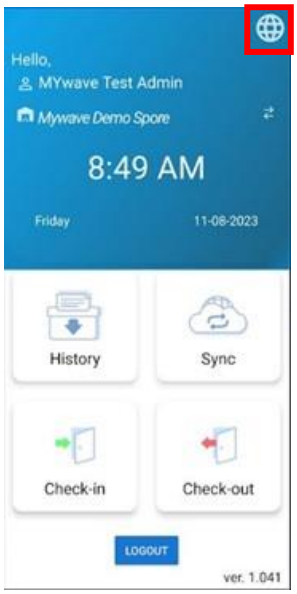
After:



Before:

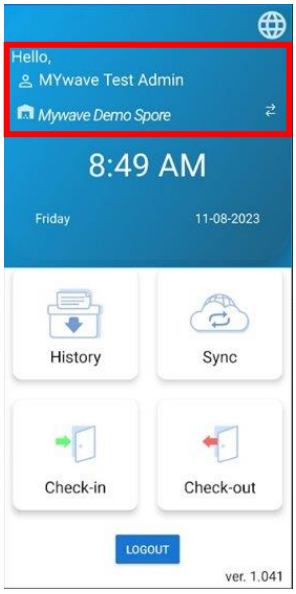


After:



Home Page Design Changes

The Home Page of the GPS Time Attendance app has also been enhanced to provide additional information.

Before:

After: